

Statewide Parcel Mapping Advisory Board

5/23/18

Minutes

In attendance: Tim Terway (VCGI), Jill Remick (Tax), Jacob Hemmerick (ACCD), Billy Coster (ANR), Rob White (VTrans), Chris Cochran (ACCD), John Adams (VCGI), Rob White (VTrans), Pete Fellows (TRORC), Jenny Bower (VCGI), Andrew Mallin (VTrans)

1. Update on VTrans Parcel Project – Andrew Mallin (15 minutes)
 - a. Guidance sought regarding incongruencies within Grand List, Rutland City issue, reticence of towns in cooperating
 - i. When errors are found, forward them along
 1. Not an audit of the data
 - b. Rutland City issue – NEMRC contact needed for VHB to resolve the issue
 - c. Vendors are pleased with progress and will likely come back for work
 - i. Sebago didn't get much work
 - ii. NEGEO didn't get awarded any work because of quality of task orders submitted
 - d. ANR would like parcel data for Lake Champlain basin sooner rather than later – 2023 date for stormwater/impervious surface tax on parcels >3 acres
 - e. Maintenance schedule
2. Parcel Program Policies & Guidelines Discussion – Jenny Bower (30 minutes)
 - a. Improvements in parcel data maintenance workflow
 - i. Currently shared state/municipal responsibility feasible
 - ii. Eventually, state survey repository ideal
 - iii. Incentive-based model (money for reappraisal), criteria for state updates
 - iv. Property transfer tax records
 - v. Understanding the nature of changes is crucial (time/money investment compared between changes)
3. Property Transfer Return Meeting with AOT, ANR, Tax, and VCGI – Jenny Bower (5 minutes)
 - a. Multiple agencies are using property transfer returns to accomplish different ends; are there ways to reduce duplication of effort and create a product that can be used alike by different agencies?
 - b. Meeting to be held sometime in July
4. Digital Survey Repository & Possible Legislation – John Adams (15 minutes)
 - a. Potential legislation would require digital copies of anything recorded in the land records to be submitted to the states
 - b. By 2022, surveyors will need to be changing how they reference things on their surveys nationwide (NADIR 2022), which might present an opportunity for shared legislation
 - c. Smaller technical group wanted to come up with recommendations
 - i. Participation: VTrans surveyors, Randy Otis, Ryan Cloutier, FPR surveyors, someone from Tax
 - d. Political group for legislative support

- e. Chris will reach out to Karen and others at VLCT, since they may not be in the loop
- f. Any issues foreseen in terms of requiring digital surveys?
- g. Timeline: end of August for a solid draft of digital survey requirements
- h. Pete happy to be involved with the political group
- i. RPC funding could be leveraged to help with town outreach
- j. In terms of staffing capacity, VCGI can potentially absorb cost of creating/maintaining survey repository under current parcel funding
 - i. If updates are made in the future to state data using digital surveys, staffing capacity will need to be reevaluated

5. Updates

- a. Tax is drafting RFP for Property Information Management System
 - i. Project manager from AOA is helping to come up with estimates
 - ii. RFI was completed last year
 - iii. Tanya Perry and Rick Stevenson are the project managers
 - iv. Comparison with other states
 - v. Lot of potential for the system to help with the goals of the parcel program
- b. Next meeting will be scheduled for August
 - i. Action item: send out draft legislative proposal
 - ii. Action item: send out policies & guidelines draft